

International Conference on Technical Textile and Nonwovens (ICTN 2010)

11-13 November, 2010, New Delhi, India

HOTEL REGISTRATION FORM

Hotel	Category	Room Tariff (INR)		Location	Distance from International Airport	Distance from conference venue
		Single Occupancy	DBL/TWN Occupancy			
The Qutub	4 Star	Rs. 9,500	Rs. 10,300	Qutab Institutional Area	9 Km	1 Km
Rock land	3 Star	Rs. 3,800	Rs. 4,100	Pancheel Enclave	14 Km	2 Km
Qutub Residency	3 Star	Rs. 3,500	Rs. 4,000	Sri Aurbindo Marg	7 Km	3 Km

The above cost includes:

- ✓ The above rates are inclusive of daily breakfast & taxes
- ✓ They are on per room per night basis
- ✓ They do not include any additional services other than those mentioned above
- ✓ Govt service tax of 2.58% would be applicable on the entire bill

Note: as per request we will book 5 star hotels @ Rs. 11,000 – Rs. 13,000

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Please complete the form below in BLOCK LETTERS and submit this form preferably by email to avnish.kandwal@coxandkings.com or fax to +91 11 41513920/ 41513917 no later than 07th November 2010			
RESERVATION DETAILS			
Last Name:		First Name:	
Last Name:		First Name:	
Organisation/ Designation:		Phone:	
Fax:		Email:	
Check-in Date:		Check-out Date:	
No. of nights:			
Hotel Preference:		Occupancy (please tick):	
1	Single <input type="checkbox"/>	Double <input type="checkbox"/>	Twin <input type="checkbox"/>
2	Number of rooms:		
3			

General Terms

- Hotel rooms are secured by Cox and Kings at a special conference tariff for the participants to **International Conference on Technical Textile and Nonwovens (ICTN 2010)** at the above listed hotels
- Conference special rates are valid for rooms blocked within **PUT CHECK IN AND CHECK OUT DATE** and booked through Cox and Kings.
- Booking for the dates outside the secured room block dates, i.e. **PUT CHECK IN AND CHECK OUT DATE**, would be charged at the prevailing rates for those dates.
- The above rates are inclusive of the currently applicable Government Luxury Tax on rooms in Delhi. Government reserves the rights to revise the taxes. Taxes as applicable on the date of stay will be charged.
- Personal expenses such as telephone calls, food & beverage bills, room service and use of mini bar should be paid by the guest directly to the hotel at the time of check out.
- The official Check in and Check out time at the hotels is 12:00 hrs. Early arrival before 10 AM or late departure beyond 2 PM will be charged as one nights stay.
- All rates quoted are in Indian Rupee (INR) and are valid for both International Participants and Indian Nationals.
- We suggest that clients should be covered by Travel, Medical, Accident and other types of insurance. These cannot be obtained in India.

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Payment Terms

- The Reservation form, signed and completed, should reach **Cox and Kings** no later than **PUT CUT OFF DATE**.
- All Reservation Forms should be accompanied by full payment either through valid Credit Card or Wire
- Transfer by **PUT PAYMENT DATE**. Reservations will be confirmed subject to receipt of payment after
- verification and clearance with the bank/ card company.
- The forms can be either faxed to **Cox and Kings** at **+91 11 41513920/ 41513917** or emailed to
- avnish.kandwal@coxandkings.com
- The entire payment becomes **PUT PAYMENT DATE** and the amount forfeited in case of any cancellation.

Important: Please ensure that all required data are provided accurately and in full to facilitate processing of payments. Cox and Kings will not be responsible for delays or errors in confirmation of services resulting from participants failure to submit all data requested.