

# **Guidelines for Contributors (Authors)**

## **Preparing Papers (for Oral Presentations)**

### **MANUSCRIPT PREPARATION**

The authors are hereby informed to submit their papers of original research. They are requested to ensure that the paper should be of relatively good quality and free from errors of any kind as it will be included in the conference proceedings to be printed by the offset printing process. And to ensure further that the paper will be reproduced properly, they are requested to strictly observe the following guidelines. The paper must be typed in single column only. On the first page of the paper, centre the title and author's name, affiliation and e-mail address. For multiple authors affiliations may be given in single line. The author's name should be preceded by his/her initials. Do not give academic titles such as Mr., Dr., Prof., etc. Papers not meeting these requirements may not appear in the bound proceedings.

### **TYPING**

Type the manuscript clearly and accurately. It is preferable to use a MSWord processor and a laser printer for the output. The font should be strictly **Times New Roman** and the contents of the paper should be restricted to a **maximum of 12 pages**.

Title of paper	: Upper case, Font size 12, Bold.
Author(s) name(s)	: Title case, Font size 11, Bold
Author(s) affiliations	: Title case, Font size 10
Paper	: A4, executive bond quality
Text	: Font size 11, single line spacing between lines and 1.5 line spacing between paragraphs. No indentation for paragraph beginning
Main heading	: Upper case, Font size 11, Bold.
Sub-headings	: Title case, Font size 11, Bold
Margins	: left – 1.1"; top, right, and bottom – 1" each
Pagination	: Arabic numbers, appear at bottom centre of the page
Tables	: Number and caption appear 1-line above the Table
Figures	: Number and caption should be 1-line below the Figure

Number the Tables and Figures consecutively with Arabic numerals, e.g. Table 1, Table 2, Fig. 1, Fig. 2.

### **ORGANIZATION**

The paper should be organized in the following order: Abstract, Introduction, Main body of paper, Practical Significance/Usefulness (if applicable), Conclusions, Acknowledgement (if applicable), References and Appendices (where applicable).

Tables should be prepared by the author using the Table menu available in MSWord. Tables photocopied or scanned from literature will not be accepted as such, they have to be created by the author. Glossy prints, photostats, or reprints of drawings/figures of high quality with sharpness may be used. Otherwise figures may be scanned with suitable resolution and included in the paper. Xeroxes or similar copies will not be accepted. Figures prepared by a dot matrix printer are not acceptable, but those prepared by a laser printer are acceptable. The Tables and Figures should appear in the paper such that they are positioned very nearer to the text containing their description.

## REFERENCES

Literature references should be cited in text with the reference number in square brackets like this [18] and placed at the end of the section in numerical order of appearance.

Abbreviate journal titles according to standard forms. Style the reference list according to the following examples.

### (Journal Articles)

1. Lord, P.R., and Rust, J.P., Fibre Assembly in Friction Spinning, *J Text Inst*, Vol.82, No. 1, 1991, pp.109-113.

### (Books)

2. Morton, W.E., and Hearle, J.W.S., Physical Properties of Textile Fibres, The Textile Institute, Manchester, U.K., 2<sup>nd</sup> edition, pp.245-249, 1992.

### (Conference proceedings)

3. Joshi, M., and Reddy, G.V.R., Polymer Nanocomposites, International Conference ATMT 2005, Kumaraguru College of Technology, Coimbatore, 7-8 July 2005.

### (Papers communicated to journals)

4. Timble, N.B., Investigation of Structure of Hydroentangled Nonwovens, *Text Res J*, 2004, (communicated).

### (Thesis)

5. Gowda, R.V.M., Influence of Frictional Characteristics of Core and Sheath on Structure, Twist and Tensile Properties of DREF-3 Friction Spun Yarns, Ph. D. Thesis, Dept. of Textile Technology, Indian Institute of Technology, New Delhi, India, 2001.

## MAILING

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